

TOWN OF HARDWICK

307 MAIN STREET

P.O. BOX 575

GILBERTVILLE, MA 01031-0575

INVOICE

INVOICE # 25-03

DATE: 7/14/2025

Phone: 1-413-477-6197 Fax: 1-413-477-6703

TO:JEFFERY SMITH
[REDACTED]
[REDACTED]**SHIP/SEND TO:**JEFFERY SMITH
[REDACTED]
[REDACTED]

Phone: [REDACTED]

Phone: [REDACTED]

INVOICE FOR PUBLIC RECORDS REQUEST MGL c66 §10 (a)(iii);(d)(ii)

“ ... if an agency is required to devote more than 4 hours of employee time to search for, compile, segregate, redact or reproduce the record or records requested, the records access office may also include as part of the fee an hourly rate.... no more than \$25.00 per hour.”

					TERMS
					Due upon receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
6 hours	Employee time to search for, compile, segregate, redact records requested under public records request law, consult with Town Counsel, and co-ordinate with Information Technology department.	\$25.00	\$150.00
SUBTOTAL			\$150.00
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			\$150.00

Please make all checks/money orders payable to: “Town of Hardwick”

If you have any questions concerning this invoice, please contact Ryan J. Witkos at clerk@hardwick-ma.gov