

TOWN OF HARDWICK MA

307 MAIN STREET
PO BPX 575
HARDWICK MA 01031
Phone: 1-413-477-6197 Fax: 1-413-477-6703

INVOICE

INVOICE # 02
DATE: 2/27/2025

TO:
JEFFERY SMITH



Phone:

SHIP TO:
JEFFERY SMITH



Phone:

INVOICE FOR PUBLIC RECORDS REQUEST M.G.L. CH 66, SECTION 10(ii)

" if an agency is required to devote more that 4 hours of employee time to search for, compile, segregate, redact or reproduce the record or records requested, the records access office may also include as part of the fee an hourly rate..... no more than 25.00 per hour."

					TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
12 hours	Employee time to search for, compile, segregate, redact and or reproduce a record requested by public records request law. Contacting employees, Town Counsel, and our IT.	25.00	300.00
SUBTOTAL			300.00
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			300.00

Make all checks payable to Town of Hardwick

If you have any questions concerning this invoice, contact Justine Caggiano at jcaggiano@townofhardwick.com

THANK YOU FOR YOUR BUSINESS!